



# Golden Glide Rink Rental Information

**Today's Date:** \_\_\_\_\_

**Type of Event (choose Personal celebration, Video Shoot, or Fundraiser etc.):** \_\_\_\_\_

**Date of Event:** \_\_\_\_\_ **Start Time** \_\_\_\_\_ **End Time:** \_\_\_\_\_

*(Your Start Time includes your set up and your End Time is a "Hard Stop" all of your supplies, equipment, food, decorations, staff, family, friends, event planners, etc. should no longer be inside the rink.)*

**Contact Person:** \_\_\_\_\_ **Name of Organization:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

	Personal Celebration	Video Shoot	Fundraiser
<b>Price Per Hour</b>	\$300	\$350	\$400 (\$4 per person over 150 people)
<b>Minimum Hours</b>	4	4	4
<b>Insurance</b>	Yes	<a href="http://www.privateeventinsurance.com">www.privateeventinsurance.com</a> or may google your own	Yes
<b>Police</b>	None Required	None	1 per 200 people (\$60 per hr.)
<b>Security</b>	1 per 100 people (\$50 per hr.)	None	1 per 100 people (\$50 per hr.)
<b>DJ</b>	\$35 per hr.	\$35 per hr.	\$35 per hr.
<b>Vendors</b>	Not Allowed	Not Allowed	\$75 per 8ft table
<b>POS</b>	N/A	N/A	Our POS 30% charge or use your own Square acct
<b>Cashier</b>	N/A	N/A	We provide cashier
<b>Concession</b>	Closed	Closed	Open
<b>Skate Room</b>	Open	Closed	Open
<b>Outside Food</b>	Yes, within Moderation	For Crew Only	No
<b>11pm or Later</b>	400 per hour	\$450 per hour	\$500 per hour
<b>Cleaning Fee (refundable)</b>	\$200 (Non-refundable with 100 or more guest or events after midnight)	\$200 (Non-refundable with 100 or more guest or events after midnight)	\$200 (Non-refundable with 100 or more guest or events after midnight)

## Golden Glide Rink Rental Information

### Please read all information carefully:

We do not Cancel or Modify our regular skate sessions. Availability options for renting Golden Glide for your event are listed below:

#### Available Day(s) and Time(s)

- Monday All Day
  - Tuesday 9am-6pm
  - Wednesday All Day
  - Thursday All Day
  - Friday 9am – 6pm
  - Saturday 9am- 1pm
  - Sunday 9am-2pm
- All private rentals require individual insurance. For example [www.privateeventinsurance.com](http://www.privateeventinsurance.com) or you can google other companies.
  - You must place a deposit to secure your date and time (**We Do Not Hold Dates**)
  - You have 1 week after you receive your quote to pay your **Non-Refundable Cash Deposit** (1/2 of your total balance)
  - **Final cash payment and insurance** must be submitted **2 weeks** before your event date
  - You are welcome to have someone keep your count and/ or collect tickets (**We Do Not Supply or Collect Tickets**)
  - We do not allow any weapons in the building, this includes: knives and pepper spray
  - We do not allow alcohol without a (DeKalb County Alcohol “Special Event” Permit) provided at least 3 weeks before the event date
  - We reserve the right to refuse entry to anyone or request them to leave the property at any time
  - Golden Glide is not responsible for any fees or fines accrued during your event

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1. How many people are you expecting? \_\_\_\_\_
  2. Will you be charging your guest for admission? **Yes or No** Admission Price? \_\_\_\_\_
  3. Will you have online/advance ticket sales? **Yes or No**
  4. Will you be bringing your own food? **Yes or No** (if yes, give details.) \_\_\_\_\_
  5. Will you have vendors? **Yes or No** If yes, How many? \_\_\_\_\_ (max 4)
  6. Will you need to use a separate room with table and chairs etc.? **Yes or No**
  7. Do you need us to provide a DJ? **Yes or No**
  8. Do you plan to serve alcohol? **Yes or No**
  9. Will this be a skating event? **Yes or No**

Additional information:

- Customers / Guest are not allowed in our skate room or behind our counters in concession. We do not re-heat or provide paper products.
- Please be aware that all rink rentals are required to have event insurance and we need copies of all individuals signing the contract.
- **Any changes made to the contract after being signed, may include additional fees.**
- **Having alcohol automatically requires additional security and police**

Please email this info to [goldengliderink@gmail.com](mailto:goldengliderink@gmail.com) to receive your quote and/or contract.